

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – October 13, 2011

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of September 1, 2011 and Special Meeting of September 8, 2011.
- 2.2 Approve Agenda for October 13, 2011.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Principals
- 4.3 Director of Business Services
- 4.4 Director of Categorical Programs
- 4.5 Director of Transportation/Facilities Operations
- 4.6 Superintendent
- 4.7 Governing Board Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept \$100.00 donation from Babs Berens to go to the Willows High School Associated Student Body.
- 2. Accept \$200.00 donation from Babs Berens to go to Murdock Elementary School teachers - Jill Egly, Stacy Lanzi, Julie Roessel, and Vickie Berens (\$50.00 each) for classroom supplies.
- 3. Accept donation from Tri Counties Bank and Charter Media for classroom supplies.
- 4. Accept \$740.00 donation from the Willows Alumni Association to go to the Murdock Elementary School Music Program.
- 5. Accept \$130.00 donation from the David McDonald Family to go to the Murdock Elementary School Music Program.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict requests for Students #11-12-31 through #11-12-33 to attend school in the WUSD for the 2011/12 school year.
- 2. Approve Interdistrict requests for Students #11-12-61 through #11-12-65 to attend school in another district for the 2011/12 school year.
- 3. Approve Fall 2011 GCOE Regional Occupational Program (GAP) concurrent enrollment for WHS students.

C. HUMAN RESOURCES

- 1. Accept letter of resignation from Bao Chang, WHS Cafeteria Helper II, effective September 23, 2011.
- 2. Ratify employment of Angela Kohler as WHS Cafeteria Helper I, effective September 1, 2011.
- 3. Ratify employment of Evone LaCombe as part-time WIS Clerical Aide II, effective September 1, 2011.
- 4. Ratify employment of Erin Taylor as the 3.9 hr. WIS Secretary I, effective September 15, 2011.
- 5. Ratify employment of Yolanda Lederer as the 3.9 hr. MES Secretary I, effective October 10, 2011.

6. Ratify employment of the following position at WHS - Concession Manager: Kelly Michaud
7. Ratify employment of the following assignments at Murdock - Yard Duty Supervisors/Crossing Guards: Nikki Marquez, Lynda Walter (sub), Tarra Bettencourt (sub), Rhonda Compton (sub), and Rose Mary Wampler (sub).

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 8/31/11 through 9/28/11.
3. Approve ASB Quarterly and Annual Reports – MES & WIS.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0520.1	High Priority Schools Grant Program
BP 1100	Communication with the Public
BP 1160	Political Processes
BP 2140	Evaluation of the Superintendent
BP 3513.3	Tobacco-Free Schools
BP 3550	Food Service/Child Nutrition Program
BP 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals
BP 4158/4258/4358	Employer Security
BP 5022	Student and Family Privacy Rights
BP 5116.1	Intradistrict Open Enrollment
BP 5131.62	Tobacco
BP 5144	Discipline

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

2. **(Information)** Williams Uniform Complaints Quarterly Report (There were no complaints).

B. EDUCATIONAL SERVICES

1. **(Action)** Approve expulsion of Student #2011/12-01 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing.
2. **(Action)** Approve expulsion of Student #2011/12-02 through the spring semester of the 2011/12 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student's immediate expulsion and lead to a change in placement that could include a neighboring school district without further Board Hearing.

C. HUMAN RESOURCES

1. **(Action)** Approve Classified Substitute List for the 2011/12 school year.
2. **(Action)** Approve establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7(d) (1) for the 2011/12 school year.
3. **(Action)** Approve assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Mark Huntley	U.S. History	Grade 8
Inette Howard	U.S. History	Grade 8
Bill Shively	General Math	Grades 7-8
Mike Fleming	Algebra, Algebra A	Grades 7-8
Julio Garcia	Computer Literacy	Grades 7-8
Lisa Michael	Computer Literacy	Grades 7-8
Margaret Ansel	Economics	Grade 12
Maria Herrera	Reading	Grades 9-12
Patricia Perry	Economics	Grade 12
Tom Chisholm	World History	Grade 10
Amanda Samons	Earth Science	Grade 9

4. **(Action)** Ratify employment of the following for extra duty assignments at Murdock for the 2011/12 school year - Intervention Teachers: Susan Cameron, Jan Beaufait, Cherylle Waters, Janna Alves, Shelley Amaro, Kristen Schonauer, Grace Trujillo, Margaret Ryon, Karen Colombo, Aleta Goings, and Sharon Busler.

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2011-12-04, Authorizing signatures to cash checks made payable to the Revolving Cash Fund of the District.
2. **(Action)** Approve Resolution #2011-12-05, Authorizing signatures for the Willows Revolving Checking Account which is deposited in Tri-Counties Bank.
3. **(Action)** Approve Resolution #2011-12-06, Authorizing signatures for the Willows Cafeteria Account which is deposited in Umpqua Bank.
4. **(Action)** Approve Resolution #2011-12-07, Authorizing signatures for the General Fund Transmittal Account which is deposited in Umpqua Bank.
5. **(Action)** Approve Actuarial Analysis of Retiree Medical Benefits as Prepared by Dempsey Filliger & Associates.

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on Thursday, November 3, 2011, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.